

DPD 1587-59

Copy 6 of 5

March 10, 1959

FOIAb6

25X1A

Dear Sir:

Attached is check No. 2072 dated 6 March 1959 made payable to you in the amount of \$151.38. This amount represents settlement of your claim for 6 through 27 February 1959.

A summary of the computation follows:

Per Diem *	\$ 96.00
Transportation	51.68
Other Expenses	3.70
Total Expenses	<u>\$151.38</u>

* Per Diem was allowed as follows:
8 days @ \$12.00 equals \$96.00

A review of your financial transactions listed below shows that the outstanding balance charged to you is \$747.81.

13 February 1959	Balance of revolving fund	\$300.00
	Less 6-27 February accounting	<u>151.38</u>
		\$148.62
	Plus reimbursement of revolving fund for 6-27 Feb. accounting	<u>151.38</u>
	Revolving fund balance	300.00
6 March 1959	Advance for California trip	<u>447.81</u>
	Advance balance	<u>\$747.81</u>

When your accounting for your travel to California is approved the balance of your revolving fund will be reduced to \$300.00.

Very truly yours,

Doug

Attachment: h/w

Distribution:

0 & 1 - Addressee w/att
3 - Pers. file

4 - Reading (Finance)
5 - Chrono.

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